

**Town Mayor** – Cllr Leanne Buckingham

**Town Clerk** – Felicity Ryan

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Minutes of the meeting of **Events Committee** held on Monday 18th September 2023 at Stephenson Way Community Centre, Stephenson Way, Corby, NN17 1DB.

**Present:** Councillors : Callum Reilly, Alison Dalziel, Mark Pengelly, Ross Armour and Ray Beeby

**Apologies:** Councillors : William Colquhoun, Lawrence Ferguson

**Also Present:** Cllr Martyn Reuby,  
Officers : Rachel Faulkner and Alison McDaid (Community Engagement and Events Officers)

## **135/23 - Apologies for absence**

Cllr Colquhoun

## **136/23 - To receive Declarations of Interest related to business on the Agenda**

None declared.

## **137/23 - Public Participation**

No public present.

## **138/23 - Minutes of last meeting**

Members agreed and **APPROVED** the minutes of the Events meeting held on 24th July 2023; the minutes were signed by Cllr Pengelly

## **139/23 - Remembrance Sunday weekend detail**

Officer RF update the council on the ceremony's planned over the Remembrance Sunday weekend.

Saturday 11<sup>th</sup> November from 10.45am a short service lead by Canon Paul Frost will be held in James Ashworth VC Square in conjunctions with the Royal British Legion. The corridor outside the Chamber in the Cube has been booked for a quick tea and Coffee after which will be managed by the RBL.

Sunday 12<sup>th</sup> November from 10.30am the usual parade will set off from the TA centre along the dual carriage way to St Johns Church/The War Memorial, The Old Village. The road closure has been granted by NNC and booked with a Traffic Management company. The roads will not be closed as far down this year or as early as they were in 2022. Also included advanced warning signs 2 weeks before the weekend. The whole Council will receive further instructions closer to the time.

## **140/23 - Pride date and location for 2024**

The Officer's confirmed 2024's date as 22<sup>nd</sup> June after completing checks on other local events. Coronation Park has again been booked as the venue.

There were concerns from Cllr Dalziel that this date clashed with other events, Cllr Pengelly to check with a member involved last and requested he confirms back to the Officers so the date can be either changed or released to the public.

## **141/23 - Update on Spirit of Corby**

Categories – The nominations closed on Friday 15<sup>th</sup> September, AM ran through the number of nominations received for each category before these has been reduced down to 1 category per nominee, removed any duplications and had our independent checkers verified all the nominees.

We have received 121 nominees this year across all the categories except 'Small Business Manufacturing' which did not received any nominations.

It was agreed RF would email all councillors and ask for their suggestions for the Special and Living Legions Awards and the list will be shared with the Event Committee ahead of the next meeting where a decision and vote on these 2 category winners will be made.

Budget – The budget has been completed to date with the approximate spends and the Officers are still looking for the final few sponsors to cover all the categories this year. The officers have requested £3,000 to cover any additional costs.

Sponsors – RF ran through the sponsors who have committed to this year's awards and ideas were put forward from the committee of other possible sponsors. RF agreed to send the details of the sponsorship package so Councillors can pursue their contacts.

Timings – AM ran through the timetable of when the voting is open to the public.

## **142/23 - Christmas Market and Christmas Tree arrangements - 8th December 2023**

Officer AM ran through the plans for the evening, So far, we have received 23 stall requests plus 4 free stalls agreed – The Core with the cast from their Christmas production, Corby District & Lions with Father Christmas Sledge. Made with Many offering a free lantern making session and Corby Town Council possibly with a Food Bank Collections manned by Councillors.

It was discussed that the stalls are all selling crafts/goods. Street food vendors have not been encouraged so we can promote the market with the local restaurants and bars to enable them to take advantage of the additional trade in the town that evening. The Officers will also liaise with Willow Place Marketing Team to promote the market with the town centre shops to try and encourage late-night opening to coincide.

RF explained the 3 Christmas tree options –

1. Real tree from The Real Christmas Tree Company that would be delivered and installed into a large concrete base.
2. An artificial tree that can be purchased for more than 1 year use, however large investment and will require installation by CTC and stored after by CTC.
3. Ready, Steady, Grow part of Booth Garden Studios have offered a real potted tree that could be planted somewhere after Christmas to promote sustainability. This would be in exchange for sponsorship for the Spirit of Corby Awards. RF still has the details to discuss with Booths.

It was agreed if option 3 is not variable then option 1 would be ordered.

## 143/23 - Events Budgets

The Officers requested some upcoming events have additional budgets allocated so things can be booked and arranged.

2023/24

*Spend to date	£4,000.00
Pride 2023 (spent)	£5,000.00
Remembrance Sunday	£1,000.00
Spirit of Corby Awards	£3,000.00
Christmas Tree	£3,000.00
Christmas Market	£2,000.00
Mayors Ball	£2,000.00
Pride spends for 2024	£2,500.00
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	£22,500.00

\*Approximate figure

The Committee agreed to the above spending budgets however the Mayors Ball would need to be spent from the Civic Events budget, so it was agreed to move £2,000.00 from the Events budget over to the Civic Events budget header.

## **144/23 - Events for 2024**

It was requested Restaurant week is repeated in the new year and the officers look into another event for the start of summer 2024 a free picnic style event around the boating lake – 'Corby by the Lake'

## **145/23 - Any other items for the next Agenda/Date of next meeting**

Meeting Closed at 8.10pm next meeting agreed 16<sup>th</sup> October 2023 at 7pm, location TBC

**Signed:** *M Pengelly*

**Date:** 16<sup>th</sup> October 2023