

**Town Mayor** – Cllr Leanne Buckingham

**Town Clerk** – Felicity Ryan

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Minutes of the meeting of **Finance committee** held at 5.30pm Tuesday 28 November 2023 at the Weldon Room, Corby Cube, George Street, Corby, NN17 1QG

**Present:** Councillors : Martyn Reuby (Chair), Alison Dalziel, Ross Armour, Mark Pengelly, Ray Beeby, Callum Reilly

**Apologies:** Councillor Simon Rielly

**Absent :** Councillor Seth Goddard

**Also Present:** Felicity Ryan, Clerk to Corby Town Council, one member of Oakley Vale Community Centre, two members of Made with Many, two members of Corby CAN CIC who were invited to speak in turn during public participation.

<b>216/23</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>It was <b>RESOLVED</b> to accept apologies from Cllr Simon Rielly. In his absence, Cllr Martyn Reuby acted as Chair.</p>
<b>217/23</b>	<p><b>TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA</b></p> <p>Cllr Alison Dalziel and Cllr Ross Armour declared in relation to Agenda item 220/23 Small Grant Scheme Application (non-pecuniary)</p>
<b>218/23</b>	<p><b>PUBLIC PARTICIPATION</b></p> <p>Representatives of Oakley Vale Community Centre, Made with Many and Corby CAN CIC spoke in relation to their grant applications.</p>
<b>219/23</b>	<p><b>MINUTES</b></p> <p>It was <b>RESOLVED</b> to approve the minutes for the Finance committee meeting held on 24th October 2023 and these were signed as a true copy.</p>

220/23	<p><b>SMALL GRANT SCHEME APPLICATIONS</b></p> <p>It was <b>RESOLVED</b> to award the following applications :</p> <p><i>Cllr Dalziel, Cllr Reuby and Cllr Armour left the meeting.</i></p> <ul style="list-style-type: none"> <li>• Beanfield Community Association : £400 AWARDED</li> </ul> <p><i>Cllr Dalziel, Cllr Reuby and Cllr Armour returned to the meeting.</i></p> <ul style="list-style-type: none"> <li>• Corby CAN CIC : £1000.00 AWARDED</li> <li>• Oakley Vale Community Centre : £400.00 AWARDED</li> <li>• Made with Many : £1400 AWARDED</li> </ul> <p>It was noted two applications were declined at source by the officers. Councillors asked if one application could be bought back to committee on behalf of Marlow Court.</p>
221/23	<p><b>SCHEDULE OF PAYMENTS AND RECEIPTS</b></p> <p>It was <b>RESOLVED</b> to approve the list of payments made throughout the month in the attached schedule.</p>
222/23	<p><b>DRAFT BUDGET FOR 2024/25</b></p> <p>The first draft of the options for budget had been prepared for the upcoming financial year by the Clerk. The budget would be under further discussion with all members providing input on the training day to be held on the 2<sup>nd</sup> December with a public consultation to follow.</p>
223/23	<p><b>INTERNAL CONTROL CHECK</b></p> <p>The internal control check for the period from 1st July - 30th September 2023 had been carried out by Cllr Martyn Reuby with no issues arising.</p>
224/23	<p><b>BUDGET MONITORING AND BANK RECONCILIATION</b></p> <p>The budget monitoring report and bank reconciliation for the period ending October 2023 was received and noted.</p>
225/23	<p><b>MATTERS FOR DISCUSSION AND DATES OF NEXT MEETING</b></p>

	<p>Date of next meeting : 12<sup>th</sup> December 2023, Weldon Room, Corby Cube, George Street, Corby NN17 1QG.</p>
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Payments and Receipts November 2023 Finance Committee meeting

Payee	Amount	VAT Included
Salary, Pension & Tax costs for November (includes backdated pay award agreed from 1.4.23)	£18,246.95	£0.00
BT Group (direct debit for November )	£53.94	£8.99
North Northants Council (Business rates November)	£322.00	£0.00
Cloudy IT Group (Direct debit November for IT support and software)	£473.29	£78.89
Debit card monthly fee *	£3.00	£0.00
Canva subscription for month *	£10.99	£0.00
Lloyds multipay card transactions *	£116.61	£0.00
Corby FM (Compere for Spirit of Corby)	£240.00	£40.00
RAJ securities (Hilton deposit for training day)	£252.00	£0.00
Storm in a Teacup (stiltwalkers Xmas market)	£550.00	£0.00
East Midlands Council (HR support retainer)	£504.00	£84.00
The Christmas Decorators (Xmas tree, lights and supply)	£2821.45	£470.25
Riverside Printers (roller banners for events)	£304.80	£50.80
Higham Ferrers Town Council (first aid course)	£139.68	£0.00
Traffic Management Company (remembrance parade)	£816.00	£136.00
A McDaid (November expenses)	£22.35	£0.00
R Faulkner (November expenses)	£60.30	£0.00
Riverside Printers (Spirit of Corby backdrop)	£322.80	£53.80
Riverside Printers (Spirit of Corby programmes)	£340.00	£0.00
RBL Poppy Appeal (Wreath)	£50.00	£0.00

Receipts :

HMRC VAT Refund 3.4.23-31.10.23	£5,514.13
Stallholders for Xmas market	£25.00
Spirit of Corby additional tickets	£192.00
Spirit of Corby sponsorship	£2640.00

Signed: .....

Date: .....