

**Town Mayor** – Cllr Leanne Buckingham

**Town Clerk** – Felicity Ryan

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Minutes of the meeting of **Finance committee** held at Tuesday 12 December 2023 at 7pm at the Weldon Room, Corby Cube, George Street, Corby, NN17 1QG.

**Present:** Councillors : Simon Rielly (Chair) Martyn Reuby (Vice Chair) Alison Dalziel, Ross Armour, Mark Pengelly, Ray Beeby

**Apologies:** Councillors : Seth Goddard, Callum Reilly

**Also Present:** : Felicity Ryan, Clerk to Corby Town Council, one member of the public representing Corby radio and one representative from U3A.

<b>226/23</b>	<b>APOLOGIES FOR ABSENCE</b>  None received
<b>227/23</b>	<b>TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA</b>  None declared
<b>228/23</b>	<b>PUBLIC PARTICIPATION</b>  Two members of the public spoke in relation to their grant applications
<b>229/23</b>	<b>MINUTES</b>  It was <b>RESOLVED</b> to sign the minutes from the meeting held 24 <sup>th</sup> October 2023 and these were signed as a true copy by the Chair.
<b>230/23</b>	<b>SMALL GRANT SCHEME APPLICATIONS</b>  The grant report was considered and following the speakers from the organisations, it was <b>RESOLVED</b> to award : <ul style="list-style-type: none"> <li>• Corby Radio - £2000.00</li> <li>• U3A - £500.00</li> </ul>

<b>231/23</b>	<b>SCHEDULE OF PAYMENTS AND RECEIPTS</b> <p>It was <b>RESOLVED</b> to approve the schedule of payments and receipts in the attached schedule. The quote from Cloudy IT was not approved as the Clerk was asked to obtain a further quote for laptops as opposed to IPADs and bring back to the next meeting.</p>
<b>232/23</b>	<b>INTERIM INTERNAL AUDIT REPORT</b> <p>The contents of the interim internal audit report were considered and the actions in relation to the reserves and treasury and investment strategy were noted and agreed to action in the new year.</p>
<b>233/23</b>	<b>STRATEGIC VISION</b> <p>It was agreed that a working group be set up and the item moved to Full Council for all members input.</p>
<b>234/23</b>	<b>BUDGET CONSULTATION 24 25</b> <p>The Clerk had circulated the proposed budget consultation and it was agreed to make some minor changes to this and extend the consultation period to 12<sup>th</sup> January and move the Full Council meeting to the 16<sup>th</sup> for a final decision.</p>
<b>235/23</b>	<b>ACCOMMODATION STRATEGY</b> <p>It was resolved to discuss the agenda item under the working group and a meeting be scheduled for January.</p>
<b>236/23</b>	<b>INTERNAL CONTROL CHECK</b> <p>Cllr Dalziel and the Clerk to liaise in relation to the next quarter checks to be carried out once the 31<sup>st</sup> December transactions had been completed.</p>
<b>237/23</b>	<b>BUDGET MONITORING AND BANK RECONCILIATION</b> <p>The bank reconciliation and budget monitoring report were received and noted for the period ending 30<sup>th</sup> November 2023.</p>

<b>238/23</b>	<b>CARD LIMIT</b>  It was <b>RESOLVED</b> to recommend to Full Council to increase to the debit card limit to £2000.00 and to amend the Financial Regulations (section 6.18) to reflect the change
<b>239/23</b>	<b>INVESTMENT STRATEGY</b>  As agenda item 232/23.
<b>240/23</b>	<b>MATTERS FOR DISCUSSION AND DATES OF NEXT MEETING</b>  Date of next meeting – 30 <sup>th</sup> January 2024, Weldon Room,  Meeting closed 20.30pm.

Signed: .....

Date: .....

Payments and Receipts December 2023 Finance Committee meeting

Payee	Amount	VAT Included
Salary, Pension & Tax costs for December	£TBC	£0.00
BT Group (direct debit for December )	£53.94	£8.99
North Northants Council (Business rates November)	£322.00	£0.00
Cloudy IT Group (Direct debit December for IT support and software)	£473.29	£78.89
Debit card monthly fee *	£3.00	£0.00
Canva subscription for month *	£10.99	£0.00
Lloyds multipay card transactions *	£TBC	£0.00
Alison Dalziel (hall hire for environment committee)	£23.00	£0.00
M Pengelly (expenses for NALC awards)	£75.95	£0.00
Northants CALC (training for Cllr S Rielly, Lyn Buckingham, R Newby)	£151.20	£25.20
Entertainment Effects Group Ltd (confetti cannons)	£189.00	£31.50
North Northants Council (Q4 service charge)	£3109.01	£518.17
Northants CALC (training S McNeill)	£57.60	£9.60
R Faulkner (December expenses)	£223.87	£0.00
F Ryan (December expenses)	£109.30	£0.00
C Reilly (NALC Star awards expenses)	£TBC	£0.00
A McDaid ( December expenses)	£7.98	£0.00
Riverside Printers (Xmas foam board)	£54.00	£9.00
Riverside Printers (Merry Xmas banners)	£732.00	£122.00
Cloudy IT replacement tablets	£420.00	£70.00
Corby Radio donation for Xmas market	£100.00	£0.00
NNC First responders donation for Xmas market	£100.00	£0.00