



**Town Mayor** – Cllr Leanne Buckingham

**Town Clerk** – Felicity Ryan

Web site <http://www.corbytowncouncil.gov.uk>

E-mail: [clerk@corbytowncouncil.gov.uk](mailto:clerk@corbytowncouncil.gov.uk)

Minutes of the meeting of **Finance committee** held on Tuesday 30<sup>th</sup> January 2024 at 7pm at the Weldon Room, Corby Cube, George Street, Corby, NN17 1QG.

**Present:** Councillors : Simon Rielly (Chair) Martyn Reuby (Vice Chair) Alison Dalziel, Ross Armour, Callum Reilly, Ray Beeby

**Apologies:** Councillors : Mark Pengelly

**Absent :** Cllr Seth Goddard

**Also Present:** : Felicity Ryan, Clerk to Corby Town Council, one member of the public representing Corby Cavaliers and one representative from Beanfield Community Association (the latter two groups present only during agenda item 286/24.

## **282/24 APOLOGIES FOR ABSENCE**

It was **RESOLVED** to accept apologies for absence from Cllr Mark Pengelly for the reason provided.

## **283/24 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA**

Cllr Reuby, Cllr Dalziel and Cllr Armour declared non-pecuniary interests in relation to agenda item 286/24 - Small grant applications.

## **284/24 PUBLIC PARTICIPATION**

No members of the public present

## **285/24 MINUTES**

It was **RESOLVED** to sign the minutes from the meeting held 12<sup>th</sup> December 2023 and these were signed as a true copy by the Chair.

## 286/24 SMALL GRANT SCHEME APPLICATIONS

The grant report prepared by officers was considered by Councillors.

The representatives from the small grant applications were invited to speak in turn to members of the committee.

Corby Cavaliers: It was **RESOLVED** to award the sum of £2000.00 and to sign-post them to other organisations to ensure sustainability of the project.

*Cllr Dalziel, Reuby and Armour left the meeting.*

Beanfield Community Centre : It was **RESOLVED** to award the sum of £800.00 in respect of the project to replace the blinds in the building.

It was agreed to review the grants policy for the next financial year to incorporate themes.

*Cllr Dalziel, Cllr Reuby and Cllr Armour returned to the meeting.*

## 287/24 SCHEDULE OF PAYMENTS AND RECEIPTS

It was **RESOLVED** to approve the schedule of payments and receipts in the attached schedule.

## 288/24 MAYORS CHARITY ACCOUNT

The Clerk confirmed the Mayors Charity account was now open and two officers were signatories with dual authority in place for charity funds only to remain distinct from council funds.

## 289/24 INTERNAL CONTROL CHECK

The Clerk and Cllr Dalziel to liaise to schedule the period 1<sup>st</sup> October -31<sup>st</sup> December 2023.

## 290/24 BUDGET MONITORING AND BANK RECONCILIATION

The budget monitoring report and bank reconciliation for the period ending December 2023 was noted and received.

## **291/24 WEBSITE OPTIONS**

The Clerk circulated a report regarding the website and a recommendation to approve a quote for a provider following the discontinuation of the service provided by 2commune.

It was **RESOLVED** to accept the quote from Provider 1 in the sum of £1,824 + VAT (Discount for SLCC membership).

## **292/24 COUNCILLOR DEVICES**

The quotes were circulated in relation to the options for councillor devices and it was **RESOLVED** that the Clerk would contact Councillors who required a device and order their preference.

## **293/24 IT ADDITIONAL SERVICE REQUEST**

The proposal for the additional technology was received and the committee asked that the Clerk bring a report to the next meeting to explain further.

## **294/24 ACCOMMODATION STRATEGY UPDATE**

The report of the working group minutes were received and noted. The decision to approve a spend in relation to valuation costs was delegated to the Clerk.

## **295/24 MATTERS FOR DISCUSSION AND DATES OF NEXT MEETING**

Date of next meeting : 27<sup>th</sup> February 2024, 7pm, Weldon Room.

Meeting closed 20.22

Payments and Receipts January 2024 Finance Committee meeting

Payee	Amount	VAT Included
Salary, Pension & Tax costs for December	£13,813.88	£0.00
BT Group (direct debit for January )	£53.94	£8.99
Cloudy IT Group (Direct debit January for IT support and software)	£473.29	£78.89
Debit card monthly fee *	£3.00	£0.00
Canva subscription for month *	£10.99	£0.00
Lloyds multipay card transactions December*	£430.35	£0.00
North Northants Council (business rates December )	£322.00	£0.00
North Northants Council (business rates January)	£322.00	£0.00
Lloyds Multipay transactions (January)	£33.38	£0.00
Stephenson Way Community Centre (hall hire)	£50.00	£0.00
Beanfield Centre (hall hire)	£20.00	£0.00
Refund for Xmas market stall	-£25.00	£-4.17
Teamwork Sports (Spirit of Corby trophies)	£783.21	£130.53
Real Christmas Tree (Christmas tree)	£595.00	£99.17
Salary, Pension and Tax costs for January	£13,813.88	£0.00
Charlbeck Jewellers (repairs to Mayoral chains)	£175.00	£0.00
It's African Sunset (photographer for Spirit of Corby)	£120.00	£20.00
Northants CALC (Safer communities conference) 2 officers	£60.00	£0.00
R Faulkner (January expenses)	£88.80	£0.00
1 <sup>st</sup> Reaction Security (invoice for Christmas market)	£382.80	£63.80

Receipts

Wincanton

£400.00 (Backdated VAT invoice for PRIDE)