

**Town Mayor** – Cllr Leanne Buckingham

**Town Clerk** – Felicity Ryan

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Minutes of the meeting of **Finance committee** held at 7pm, Tuesday 27 February 2024 at the Weldon Room, Corby Cube, Corby NN17 1QG.

**Present:** Councillors : Simon Rielly (Chair), Martyn Reuby (Vice-Chair), Ross Armour, Ray Beeby.

**Apologies:** Councillors : Mark Pengelly, Alison Dalziel

**Absent :** Councillors : Seth Goddard, Callum Reilly

**Also Present:** Felicity Ryan, Clerk to Corby Town Council, representatives from Oakley Vale Community Centre and Corby Low Cost Kitchen CIC.

## **303/23 APOLOGIES FOR ABSENCE**

It was **RESOLVED** to accept apologies from Cllr Pengelly and Cllr Dalziel for the reasons provided.

## **304/23 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA**

None declared

## **305/23 PUBLIC PARTICIPATION**

A representative entered the meeting from Oakley Vale Community Centre and spoke in relation to their grant application. They then left the meeting.

A representative entered the meeting from Corby Low Cost Kitchen CIC and spoke in relation to their grant application. They then left the meeting.

## **306/23 MINUTES**

It was **RESOLVED** to approve the minutes from the meeting held on the 30<sup>th</sup> January 2024.

## **307/23 SMALL GRANT SCHEME APPLICATIONS**

It was **RESOLVED** to **AWARD** - £800.00 Oakley Vale Community Centre.

It was **RESOLVED** to **AWARD** - £2000.00 Corby Low Cost Kitchen CIC.

An application had been withdrawn by the Polish Film Club, but it was noted that officers are working with the applicant to encourage a project.

## **308/23 SCHEDULE OF PAYMENTS AND RECEIPTS**

It was **RESOLVED** to approve the schedule of payments and receipts.

## **309/23 POLICIES FOR REVIEW**

It was **RESOLVED** to approve the following policies:

- Child Protection Policy (amended)
- Vulnerable Adult Protection Statement (no amendment)
- Lost children procedure (no amendment)
- DBS Policy (no amendment)
- Accessibility Statement (no amendment)

## **310/23 EXTERNAL EVENT SUPPORT**

It was **RESOLVED** to discuss the externally organised events at Full Council with a sponsorship move to ward funding for areas.

## **311/23 INTERNAL CONTROL CHECK**

The Clerk reported that Cllr Dalziel had completed the internal control check for the period 1<sup>st</sup> October – 31<sup>st</sup> December 2023 with no issues arising. The next period would be scheduled for 1<sup>st</sup> January -31<sup>st</sup> March 2024 with Cllr Reuby or Cllr Armour.

## **312/23 BUDGET MONITORING AND BANK RECONCILIATION**

The budget monitoring report and bank reconciliation for the period ending 31<sup>st</sup> January 2024 was circulated and noted.

The Clerk reported that an estimate for the by-election cost from North Northants Council had been received in the sum of £17,793.00 of which £4740.00 was made up of postage costs for polling cards. Councillors asked the Clerk to contact North Northants Council regarding the timing for postage as a number of residents reported that they did not receive their polling cards in time for the by-election.

## **313/23 IT ADDITIONAL SERVICE REQUEST**

It was **RESOLVED** to approve the request for the additional IT service request.

## **314/23 MATTERS FOR DISCUSSION AND DATES OF NEXT MEETING**

The Clerk reported that the mayoral chains were in need of repair.

Meeting Closed 20.07pm

Signed: .....

Date: .....

Payments and Receipts February 2024 Finance Committee meeting

Payee	Amount	VAT Included
Salary, Pension & Tax costs for February	£13,813.88	£0.00
BT Group (direct debit for February)	£53.94	£8.99
Cloudy IT Group (Direct debit February for IT support and software)	£473.29	£78.89
Debit card monthly fee *	£3.00	£0.00
Canva subscription for month *	£10.99	£0.00
Lloyds multipay card transactions February*	£331.11	£0.00
Worksafe Direct (event clothing)	£23.76	£3.96
Stephenson Way Community Centre (hall hire)	£70.00	£0.00
Worksafe Direct (event clothing)	£240.00	£40.00
Beanfield Centre (hall hire)	£40.00	£0.00
Aubergine (website training)	£238.80	£39.80
Aubergine (website development)	£2188.80	£364.80
Riverside Printers (newsletter printing)	£240.00	£40.00
A Dalziel ( February expenses)	£18.00	£0.00
A McDaid (February expenses)	£31.05	£0.00
F Ryan (February expenses)	£35.10	£0.00

Receipts

Stallholders for Pride

£900.00