



**CORBY TOWN COUNCIL**

4th Floor, Corby Cube, George Street  
Corby  
Northamptonshire  
NN17 1QG

**Town Mayor** Cllr Leanne Buckingham  
**Town Clerk** Felicity Ryan

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**Website:** <http://www.corbytowncouncil.gov.uk>

To the **MEMBERS** of the **Finance committee** you are hereby summoned to attend the **Finance and Policy Committee** on **Tuesday, February 27, 2024 at 19:00 - 21:00** in the **Weldon Room Corby Cube NN17 1QG** for the transaction of business as set out in the agenda below.

*Felicity Ryan*

Felicity Ryan  
Town Clerk & Responsible Financial Officer  
Date: **Wednesday, 21 February 2024**

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**ADJOURNMENT FOR PUBLIC PARTICIPATION**

Members of the press and public are welcome to attend.

**AGENDA**

**303/23 APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence

**304/23 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA**

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

**305/23 PUBLIC PARTICIPATION**

(Members of the public are invited to address the Committee. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting.)

**306/23 MINUTES**

To approve the minutes for the Finance committee meeting held on 30th January 2024.

**307/23 SMALL GRANT SCHEME APPLICATIONS**

To receive the grant award recommendation report and make awards to the applications received

**308/23 SCHEDULE OF PAYMENTS AND RECEIPTS**

To receive and approve the list of payments made throughout the month in the attached schedule.

**309/23 POLICIES FOR REVIEW**

To review the following policies :

- Child Protection Policy (minor amendment recommended)
- Vulnerable Adult Protection Statement
- Lost children procedure
- DBS Policy
- Accessibility Statement

**310/23 EXTERNAL EVENT SUPPORT**

To consider the external events for the town and the extent of Town Council support in relation to grant funding or sponsorship

**311/23 INTERNAL CONTROL CHECK**

To receive the internal control check for the period 1st October 2023-31st December 2023.

**312/23 BUDGET MONITORING AND BANK RECONCILIATION**

To receive the budget monitoring report and bank reconciliation for the period ending January 2023

**313/23 IT ADDITIONAL SERVICE REQUEST**

To receive and approve the proposal for the additional IT service request.

**314/23 MATTERS FOR DISCUSSION AND DATES OF NEXT MEETING**

