



Community Grants Application Form 2023/24

* Required

Grant guidelines

What are grants available for?

Corby Town Council's grants up to a value of £2,000 are available once a year. Grants are available

to any not-for-profit organisation that wishes to complete a one off project or project that will require funding for up to a maximum of three years where normally a tapering grant contribution

will be considered. Funding for years 2 and 3 if agreed subsequently will be based on a reducing grant with the aim of the project becoming self financing at year 4.

Who can apply to the Corby Town Council Community Grant Scheme?

Groups who:

- are voluntary or community groups based in Corby
- have a constitution or set of rules or equivalent
- have a bank or building society account
- have independently approved annual accounts
- directly benefit the well-being of the Corby people or the environment of Corby

What type of Projects will be considered for the Community Grant Scheme?

- Youth facilities, schemes and projects
- Cultural and arts schemes
- Heritage projects
- Leisure, sports and play facilities
- Community buildings
- Community transport
- Elderly and disabled
- Sustainable Community environmental projects

Who cannot apply to the Corby Town Council community Grant Scheme?

- Individuals
- Organisations involved in party political activities
- Companies who aim to make a profit
- Statutory bodies
- Religious groups
- Bodies to pass on grant funding to others

1. Name of Organisation *

2. Address of Organisation *

3. Contact Details - Name *

4. Telephone number *

5. Email Address *

6. Address for Correspondence *

7. Purpose and Aims of the Organisation *

8. Describe the type of organisation you are (e.g. "charity") *

9. How would you best describe your organisation? (e.g. how many people do you serve?) *

10. Give a short background and history of your organisation in Corby *

11. Who / Which groups in Corby use your services, support or products?

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12. What is the impact of your organisation upon Corby? *

13. How does your organisation benefit the community of Corby? *

14. Purpose of the Grant – What are you going to do with the Grant, what is the project? *

15. How will the project benefit the community of Corby? *

16. What sort of consultation have you carried out to evidence the need for your project? Please include number of people consulted and results. *

17. Cost of the project - Please include breakdown of costs *

18. Grant Requested - up to £2k *

19. Balance *

20. Source of the rest of the Balance (if applicable), please supply details of any match funding. *

21. Have you applied for a grant from another source (for this project) within the last 12 months?
If yes, please give details. *

22. Please confirm you will email a copy of your:

1. Annual accounts
2. Latest bank statement
3. Constitution / Articles of Association
4. Evidence and results of your consultation with the community you are delivering to or supporting.

Please also supply as much information as you can to support your application: community@corbytowncouncil.gov.uk

*

Yes

No

23. Declaration
We confirm our organisation has a UK bank account, in the name of the organisation with at least two unrelated signatories and has at least 3 unrelated people on the governing body.

Authorised and signed by Chairman/Secretary of Organisation and Date *

Grant Policy

General Principles

Corby Town Council is funded only by the local residents of Corby and therefore has only limited funds available to assist community organisations located and working in Corby for the benefit of Corby residents.

Subject to funding being available, Corby Town Council is committed to providing assistance and support to local community groups which are set up to promote community life for Corby residents.

The Council's financial support is provided by way of Grants which are decided against conditions set by the Town Council. These are designed to be a general indication of need but are not exclusive and can be flexibly applied.

The Town Council's Policy on Community Grants is based on the principle of promoting the development of partnerships which encourage and enable local community organisations to deliver

local projects to the residents of Corby. In general, the following principles apply:

- Grants will be considered on a ward basis by the Ward Councillors who will each be allocated £2,000 for grants.
- Funding will be given on a need basis, merit of the project and overall benefit to the local community
- Applicants must clearly show how any assistance given will benefit the people living in Corby or the environment of Corby
- Funding will normally only be awarded up to a maximum value of £2,000 depending on the Council's budget allocation and may be subject to constraint
- All funding given will be subject to monitoring and evaluation of the outcome of the

Section

The Aims of the Councils Grant making Policy

- To enable local people to participate in voluntary groups and activities
- To help the Town's voluntary groups to improve effectiveness
- To ensure the provision of services, needed by the Town's residents, via the voluntary sector
- To support organisations which meet the needs of people experiencing social and economic difficulties
- To ensure that there is equality of access and opportunity for all Corby Town residents to the services it provides and funds

(The Town Council defines a voluntary group as a non-profit making organisation, set up and run by a voluntary, unpaid management committee.)

- All projects must acknowledge Corby Town Council's financial contribution in marketing material. A photograph with the Council to promote the project will be requested.
- There is no general funding for projects – Grants will only be awarded for specific costs and funding will only be paid on receipt of an official invoice.
- No funding is available to contribute to a surplus for charitable distribution or to increase an organisations reserves
- Organisations are required to provide a report on how previous monies awarded by the Town Council have been spent before they receive a further grant.
- The not-for-profit organisation must have clearly stated aims and objectives
- Activities of the organisation and in particular the project being considered for funding must be readily available to the community of Corby in general.
- No award will be made where spending has taken place prior to approval
- Details of any match funding is required.
- Costs for general routine maintenance of buildings and equipment are not eligible
- Grants will not be awarded for organisations to pass on money to others
- Grants will not be awarded to organisations who already hold surplus funds which are not being used for the general operation of the organisation or delivery of the project and are not earmarked reserves

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