

CORBY TOWN COUNCIL

Town Mayor – Cllr Lawrence Ferguson

Interim Town Clerk – L Carter

Web site <http://www.corbytowncouncil.gov.uk>

E-mail: clerk@corbytowncouncil.gov.uk

All members of the Council are summoned to attend a meeting of Corby Town Council in the Council Chamber, Corby Cube on **Monday 13th September at 7pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.
(Please wear a face covering and observe social distancing)

Signed:

Linda Carter

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Interim Town Clerk & Proper Officer

Date: 8th September 2021

AGENDA

65/21 APOLOGIES FOR ABSENCE.

To receive apologies and approve reasons for absence

66/21 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

67/21 PUBLIC PARTICIPATION

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting.)

68/21 MINUTES

To approve the minutes of the Council meeting held on Monday 9th August 2021

To receive the draft minutes of the Finance & Resources Committee held on 1st September 2021 and the Planning Committee held on 6th September 2021.

69/21 POLE FAIR PRESENTATION

Denise Westwood Chair of the Pole Fair 2022 Planning Committee will attend and provide information and answer questions in relation to the event planned for 2022.

70/21 NNC CORPORATE PLAN CONSULTATION

North Northamptonshire Council is consulting on its Corporate Plan and has invited all town and parish councils to respond. As the closing date for the consultation is 3rd October, it is suggested that consideration and the preparation of a response is delegated to a small group of Councillors.

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71/21 FINANCIAL MATTERS

EXPENSES – Following last month's approval of expenses for the Councillors factfinding trip to the north west, Cllr Rielly has submitted a claim for mileage and accommodation of **£307.05** and Cllr Pengelly has submitted a subsistence claim of **£176.25**. Councillors are asked to APPROVE payment.

BROADBAND – the Council office has no broadband connection which creates difficulties for working there and is therefore a matter of urgency. The Interim Clerk sought quotations from three providers:-

BT (who currently provide services to four other users within the building) has quoted £33,95 per month for a 24 month contract with no connection charge and £9.95 postage for the BT Hub

Cloudy IT provided quote from their contractor of £55 per month, £599.00 equipment costs and £75.00 set up charge.

A third contractor failed to provide a quotation

Councillors are asked to **APPROVE** a 24 month contract with BT for broadband services at £33.95 per month.

PAYROLL SERVICES

Payroll Services (UK) Ltd quoted a minimum charge of £15 per month for a payroll run with an additional charge of £1.25 per employee. No provision for Local Government Pension submissions

Autela Payroll Services offer a 30% discount for Town & Parish Councils resulting in a charge of £14.00 per month, with a quarterly charge of £14.00 for the HMRC submission. Can provide the data for Local Government Pension submissions.

Payscape Ltd quoted £50.00 Base Fee + £3.00 per employee per month for a monthly payroll. No provision for Local Government Pension submissions.

Councillors are asked to **APPROVE** the appointment of Autela Payroll Services.

72/21 ADMINISTRATION

Protocol regarding Mayoral Engagements and regalia.

Following recent discussions, it has become apparent that a protocol needs to be established for use of the mayoral regalia for official events at the weekend - particularly as the Town Council only has one employee who cannot be available at all times to provide access to the office.

It is **RECOMMENDED** that, where the Mayor or Deputy Mayor have accepted invitations for official engagements at the weekend, they be authorised to collect the chain on Friday and return it to the office the following Monday.

73/21 MATTERS FOR INFORMATION OR DISCUSSION

Now that the Finance & Resources, Staffing and Planning Committees have been established, it is suggested that the Council meetings become bi-monthly, with the Finance & Resources Committee using the available Council Chamber bookings on the alternate months and meeting elsewhere in the other months. (i.e. meeting monthly but at alternating venues).

Council would meet in November, January, March and May.

DATE OF NEXT MEETING. – The next meeting is therefore scheduled for Monday 8th November 2021 at 7.00pm