

CORBY TOWN COUNCIL

Minutes of the meeting of Corby Town Council held on Monday 12th July 2021 in the Council Chamber, Corby Cube.

PRESENT:

Cllr L Ferguson	Cllr R Armour	Cllr R Beeby	Cllr Lyn Buckingham
Cllr T Chikoto	Cllr A Dalziel	Cllr S Goddard	Cllr M Keane
Cllr M Pengelly	Cllr C Reilly	Cllr S Rielly	Cllr M Reuby

Also present: L Carter (Interim Town Clerk)

22/21 APOLOGIES FOR ABSENCE.

Apologies were received and accepted from Cllrs Leanne Buckingham, Colquhoun, Dady, McEwan and Newby.

23/21 ELECTION OF DEPUTY MAYOR AND DECLARATION OF ACCEPTANCE OF OFFICE.

Cllr Tafadzwa Chikoto was nominated as Deputy mayor by Cllr Reuby, seconded By Cllr Goddard and elected unanimously.

Cllr Chikoto completed and signed his Declaration of Acceptance of Office.

24/21 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA

No Declarations were made.

25/21 PUBLIC PARTICIPATION

No members of the public in attendance.

26/21 MINUTES

Members agreed and **APPROVED** the minutes of the Council meeting held on Tuesday 18th May 2021

27/21 MATTERS RELATING TO NEW COUNCIL

- a) Appointment of Deputy Leader – Cllr Mark Pengelly was appointed as Deputy leader of the Council
- b) Transfer of Town Crest –**APPROVED** To agree to the transfer of arms by Royal Licence and the associated cost of £3,705.00

28/21 LEASE FOR THE COUNCIL OFFICE

The lease for the office had been signed and returned to North Northamptonshire Council.

Confirmation and payment of the service charge and insurance rent would be needed before completion and handover can take place.

AGREED: to delegate to the Interim Clerk, Leader and Deputy Leader together, authority to approve the necessary payment to complete the lease arrangements for the office.

29/21 COMMITTEES

The item relating to membership and meeting of the Planning and Finance Committees was deferred to the next meeting, with membership matters delegated to the Leader.

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30/21 TRAINING FOR COUNCILLORS

Northamptonshire County Association of Local Councils (NCALC) had put together a comprehensive package of training for all of the new Town Councils covering all of the areas that Councillors would need in order to fully participate in the work of the Council.

The proposal – at a cost of £1890 - covers 6 sessions for all Councillors and included Planning, Finance, Code of Conduct and Employment as well as a new Councillor session and a facilitated Visioning/Development discussion. All sessions could be delivered on-line or face-to face.

AGREED: To accept the proposal for 6 sessions of ‘all councillor’ training from NCALC at a cost of £1,890.

31/21 FINANCIAL MATTERS/ACCOUNTS FOR PAYMENT

- a) Budget – to consider the draft budget and spend to date and to make any changes as required. **NOTED**
- b) Protocol for Mayoral Expenses
The budget contains provision for Mayoral expenses of £2,000. It is proposed that this is used to cover travel costs, tickets and incidental expenses. The Mayor or Deputy mayor would submit claims for these expenses and appropriate accounts will be kept. **NOTED**
- c) Accounts for payment:

NCALC – charge for Interim Clerk services May & June	£3,000
Clerk’s Expenses (Postage)	£40.63

AGREED: To approve the payments
- d) GRANTS – Matters relating to the establishment of a procedure for administering council grants was deferred to the next meeting.

32/21 ADMINISTRATION

- a) IT Quote
The Clerk had previously referred to a quotation from Cloudy IT for a system for the Town Council which included Councillor e-mail addresses.
Following a presentation by the company, further quotations have been sought from companies specialising in the Local Council sector. Neither of the other two companies have provided a quotation.
The quotation from Cloudy IT includes one-off costs for hardware, software and training of £2712.99, with monthly costs of £191.65.

There will be additional premises costs to install data cabling and broadband when the office becomes available.
AGREED: To forego the requirement for three quotes and accept the quote form Cloudy IT in the sum of £2712.99 + VAT
- b) Insurance – the valuation for the three chains has been sent to the Insurers for provision of premium costs. **AGREED:** To delegate to the Interim Clerk authority to pay the insurance premium for the Mayoral Chains.

33/21 STAFFING MATTERS

- a) Recruitment of a Town Clerk
The post of Town Clerk had been advertised with a closing date of 16th July. Interviews were planned to take place on 2nd August. **NOTED**

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b) Response from LGSS

LGSS has indicated that the Town Council would be eligible to become a member employer of the Pension Scheme following an initial assessment with estimated costs of £2,000.

Councillors NOTED the cost of the Initial assessment and would confirm once the Clerk had been appointed.

34/21 TO NOMINATE REPRESENTATIVES

- a) Corby Town Fund and the Town Deal Board **AGREED:** Representatives would be Cllrs Keane and Pengelly
- b) North Northamptonshire Council Democracy and Standards Committee. **AGREED:** To nominate Cllr Goddard for this position.
- c) The Knife Angel & National Educational Anti-Violence Tour. **AGREED:** That Cllr Leanne Buckingham would represent the Town Council on this project.

35/21 PLANT A TREE FOR THE JUBILEE

Schools, parishes, community groups, youth and sports clubs across North Northamptonshire were being encouraged to join in a national tree-planting campaign to mark and celebrate The Queen's forthcoming Platinum Jubilee.

It was suggested that ward members identify a suitable location in each ward for a tree to be planted. The Interim Clerk would contact North Northamptonshire Council to find acceptable locations within the town

DATE OF NEXT MEETING. – The next meeting is scheduled for Monday 9th August

Signed.....*L Ferguson*.....
(Town Mayor)

Date.....9thAugust 2021.....