

CORBY TOWN COUNCIL

Minutes of the meeting of Corby Town Council held on **Monday 13th September** in the Council Chamber, Corby Cube.

PRESENT:

Cllr A Dady	Cllr S Rielly	Cllr C Reilly	Cllr T Chikoto
Cllr M Keane	Cllr M Pengelly	Cllr A Dalziel	Cllr Leanne Buckingham
Cllr P McEwan	Cllr S Goddard	Cllr M Reuby	Cllr Lyn Buckingham
Cllr R Beeby	Cllr R Armour		

Also present: L Sambrook Smith (Substitute Town Clerk)
F Ryan (Town Clerk designate)
3 members of the public

65/21 APOLOGIES FOR ABSENCE.

Apologies were received and accepted from Cllrs Ferguson, Colquhoun, Newby.

66/21 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA

Declarations received from Cllr Pengelly (71/21), Cllr Rielly (71/21) and Cllr Dalziel (69/21).

67/21 PUBLIC PARTICIPATION

Three members of the public were in attendance to speak on item 69/21

68/21 MINUTES

Members agreed and **APPROVED** the minutes of the Council meeting held on Monday 9th August 2021

Members received the draft minutes of the Finance & Resources Committee held on 1st September 2021 and the Planning Committee held on 6th September 2021.

69/21 POLE FAIR PRESENTATION

Three members of the Pole Fair 2022 Planning Committee attended and provided information regarding the project management of the fair. The Committee will submit a summary and list of actions they need support with including access to West Glebe, planning permissions for boards, road closures and waste bin delivery and collection.

70/21 NNC CORPORATE PLAN CONSULTATION

It was **RESOLVED** that Cllrs Dalziel, Goddard, Rielly and Reuby work together to submit any comments on behalf of the council.

71/21 FINANCIAL MATTERS

EXPENSES – Following last months approval of expenses for the Councillors factfinding trip to the north west, Cllr Rielly has submitted a claim for mileage and accommodation of **£307.05** and Cllr Pengelly has submitted a subsistence claim of **£176.25**. Councillors **APPROVED** the above payments.

BROADBAND – the Council office has no broadband connection which creates difficulties for working there and is therefore a matter of urgency. The Interim Clerk sought quotations from three providers:-

BT (who currently provide services to four other users within the building) has quoted £33,95 per month for a 24 month contract with no connection charge and £9.95 postage for the BT Hub

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Cloudy IT provided quote from their contractor of £55 per month, £599.00 equipment costs and £75.00 set up charge.

A third contractor failed to provide a quotation

Councillors **APPROVED** a 24 month contract with BT for broadband services at £33.95 per month.

PAYROLL SERVICES

Payroll Services (UK) Ltd quoted a minimum charge of £15 per month for a payroll run with an additional charge of £1.25 per employee. No provision for Local Government Pension submissions

Autela Payroll Services offer a 30% discount for Town & Parish Councils resulting in a charge of £14.00 per month, with a quarterly charge of £14.00 for the HMRC submission. Can provide the date of Local Government Pension submissions

Payscape Ltd quoted £50.00 Base Fee + £3.00 per employee per month for a monthly payroll. No provision for Local Government Pension submissions

Councillors **APPROVED** the appointment of Autela Payroll Services.

72/21 ADMINISTRATION

Protocol regarding Mayoral Engagements and regalia.

Following recent discussions, it has become apparent that a protocol needs to be established for use of the mayoral regalia for official events at the weekend - particularly as the Town Council only has one employee who cannot be available at all times to provide access to the office.

Councillors are concerned about the security and insurance implications of retaining the chains in a domestic dwelling over a weekend. The Council **RESOLVED** that the Clerk shall arrange for the Mayor and Deputy Mayor to have a pass for the fourth floor and a secure storage is arranged.

73/21 MATTERS FOR INFORMATION OR DISCUSSION

Council **RESOLVED** that Council meetings become bi-monthly, with the Finance & Resources Committee using the available Council Chamber bookings on the alternate months and meeting elsewhere in the other months. (i.e. meeting monthly but at alternating venues). Council would meet in November, January, March and May.

DATE OF NEXT MEETING. – The next meeting is scheduled for Monday 8th November 2021 at 7.00pm