

Minutes of the meeting of Corby Town Council Finance & Resources Committee held at 5.30pm, 10<sup>th</sup> January 2023 at Hazelwood Neighbourhood Centre, Gainsborough Road, Corby NN18 0QF.

**PRESENT:**

Cllr S Rielly	Cllr M Keane
Cllr M Pengelly (arr. 5.40pm)	Cllr R Armour
Cllr Lyn Buckingham	Cllr R Beeby

Also present : F Ryan (Town Clerk)

**341/22 APOLOGIES FOR ABSENCE**

It was **RESOLVED** to approve apologies for absence from Cllr M Reuby

**342/22 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA**

None declared

**343/22 PUBLIC PARTICIPATION**

Members of the following community groups and organisations spoke in relation to their current grant applications with the Town Council small grants scheme:

- Big about Signing
- Citizens Advice
- Encompass
- Adoption UK

**344/22 MINUTES OF LAST MEETING**

This item was deferred to the next meeting.

**345/22 TOWN COUNCILLORS GRANT APPLICATIONS**

The report on the grant applications received in the month was received from the Clerk and it was **RESOLVED** to **AWARD** the following application : -

- Oakley Vale community centre - £400.00 for a community café project.

### **346/22 SCHEDULE OF PAYMENTS AND RECEIPTS**

It was **RESOLVED** to approve the following schedule of payments as listed in the attached schedule.

### **347/22 INTERNAL CONTROL CHECK**

Cllr Buckingham was scheduled to complete the internal control check for the period 1<sup>st</sup> July 2022-30<sup>th</sup> September 2022 – this item was deferred to the next meeting.

### **348/22 BUDGET MONITORING REPORT AND BANK RECONCILIATION REPORT**

The budget monitoring report and the bank reconciliation were received and noted for the period ending 30<sup>th</sup> November 2022.

### **349/22 BUDGET 2023-4**

The council carefully considered the budget options which had been presented and the results of the public budget consultation. Following a detailed discussion it was **RESOLVED** to recommend to Full Council to set the budget as shown in appendix 1.

### **350/22 PRECEPT REQUEST**

The council considered the level of precept needed to support the budget and following discussion it was **RESOLVED** to recommend to Full Council to set the precept at £445,000. 00. A band D property would pay £27.41 per annum which is an increase of £7.78 per year or 15p per week.

### **351/22 CONSULTATIONS**

- Transforming North Northamptonshire Council's Adult Social Care Provider Services Consultation : It was **RESOLVED** to delegate the response to Cllr Pengelly and Cllr Reuby to respond.
- Consultation on Northamptonshire Police, Fire and Crime Commissioner's level of Council Tax precept for policing and fire and rescue services – This was noted.

### **352/22 ITEMS FOR DISCUSSION AND DATE OF NEXT MEETINGS**

Date of next meeting 28<sup>th</sup> February 2023, 6pm, Weldon Room, Corby Cube.

Meeting closed 18.56 pm

List of payments referred to at minute reference 346/22

Payee	Amount	VAT Included
Salary and Pension costs for December (including staff overtime)	£8106.66	£0.00
HMRC Tax and NI for quarter	£7404.83	£0.00
North Northants Council (Business rates for December )	£289.00	£0.00
Bank service charge	£18.00	£0.00
BT Group (direct debit for December )	£40.74	£6.79
Cloudy IT Group (Direct debit December for IT support and software)	£366.63	£61.10
North Northants Council (business rates for January)	£289.00	£0.00
2 commune (domain name for website for 2 years)	£180.00	£30.00
North Northants Council (service charge for office for Q3)	£1676.02	£279.34
Gettingpersonal.co.uk (prizes for environment logo competition) *	£48.96	£0.00
WWF UK (competition prizes for environment logo competition) *	£150.00	£0.00
Debit card monthly fee *	£3.00	£0.00
Canva subscription for month *	£10.99	
Riverside Printers (budget consultation leaflets)	£35.00	£0.00
Autela payroll services Q3	£60.48	£10.08
Autela payroll services Q2	£58.60	£
Amazon for business (Laminating pouches for office)	£12.94	£2.16
Amazon for business (research book)	£26.55	£0.00
SLCC Practitioners Training Conference	£330.00	£0.00
NCALC VAT recovery process	£2904.16	£2904.16
NCALC (VAT course fee)	£36.00	£6.00
Corby Cube Theatre (Holocaust Memorial Day hire)	£480.00	£80.00

#### RECEIPTS

Ticket contributions for Spirit of Corby additional guests	£80.00	£0.00
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\*Multipay card transactions

## Appendix 1

### Budget 2023/24

Staffing Costs	£193,000.00	Increase in staff due to size of council and inflation
Professional services	£9,500.00	
Training	£6,000.00	
Insurance	£5,000.00	Potential increase in insurance due to larger events
Elections	£14,500.00	
Audit	£2,000.00	
Stationery/Office equipment	£3,000.00	
Broadband & IT	£7,500.00	
Accommodation	£14,000.00	Break clause at Feb 2024
PR & Marketing	£5,000.00	
Members costs	£2,000.00	
Events	£45,000.00	
Youth Projects	£15,000.00	Youth Council to be created in 23/24
Community grants	£38,000.00	Increase of community grant scheme
Transferred services	£25,500.00	
Balance to Reserves	£55,000.00	
Environment	£5,000.00	
Total	£445,000.00	

Projected carry forward	£261,000.00
Projected expenditure 23/24	£445,000.00

Precept request	£445,000	
Tax base	16,236	
Band D	£27.41	15p per week increase or £7.78 per year

**Reserves**

*Projected general reserves at end March  
2024*

*£156,000.00*

*Election reserves end of March 2024*

*£29,000.00 Building up to £43,500.00 for May 2025 elections*

DRAFT