



Town Mayor – Cllr Tafadzwa Chikoto

Town Clerk – F Ryan

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All members of the Finance and Resources Committee are summoned to attend a meeting of the committee at Stephenson Way Community Centre, 18-28 Stephenson Way, Corby NN17 1DB on **Thursday 13th October 2022 at 6.00pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Signed:

Felicity Ryan

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Town Clerk & Proper Officer

4th October 2022

AGENDA

164/22 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

165/22 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

166/22 PUBLIC PARTICIPATION

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairperson of the meeting.)

Encompass to attend

167/22 MINUTES OF LAST MEETING

To receive and approve the minutes from the last meeting held 26th July 2022

168/22 TOWN COUNCIL GRANT APPLICATIONS

To receive the grant award recommendation report and make awards to the applications received

169/22 SCHEDULE OF PAYMENTS AND RECEIPTS

To receive the list of payments made throughout the month:

Payee	Amount	VAT Included
Salary and Pension costs for August	£6,789.86	£0.00
HMRC (Tax and NI for Q.2)	£5,756.66	£0.00
North Northants Council (Business rates for August)	£289.00	£0.00
BT Group (direct debit for August)	£40.74	£6.79
Cloudy IT Group (August Direct debit for IT support and software)	£416.19	£69.36
BT Group (direct debit for September)	£40.74	£6.79
North Northants Council (service charge for Q3)	£1676.02	£279.34
Salary and Pension costs for September	£6674.66	£0.00
North Northants Council (business rates for September)	£289.00	£0.00
Bank charges for quarter	£18.00	£0.00
Cloudy IT Group (September Direct debit for IT support and software)	£366.63	£61.10
Stephenson Way Community Centre (hall hire 18 th July meeting)	£30.00	£0.00
S & A (Corby) Hotels (Holiday Inn deposit for Spirit of Corby awards night)	£100.00	£0.00
Amazon for Business (PA system stand)	£25.99	£4.33
Amazon for Business (PA system)	£293.14	£48.86
Amazon for Business (PA system cover)	£9.99	£1.67
Quantum Print (additional business cards)	£42.00	£7.00
Bank charge for multipay card	£3.00	£0.00
Lloyds Bank (multipay card fee for month to include Canva invoice and jumbo cheque order)	£83.98	£0.00
Raunds Town Council (event for Deputy Mayor)	£20.00	£0.00
2commune Ltd (website pop over for OLB)	£60.00	£10.00
M Reuby (payment for piper OLB)	£50.00	£0.00
<i>Focussed Publications (advert for Spirit of Corby)</i>	<i>£569.99</i>	<i>£95.00</i>
Northants CALC (internal audit fee yr end 2023)	£546.00	£91.00
SLCC (annual membership fee)	£327.00	£0.00
SLCC (training conference 2 day event)	£445.00	£60.00
S & A Corby Hotels (room hire for training day 1.10.22)	£180.00	£0.00
Autela (Payroll services for Yr end submission)	£75.40	£12.57
Media training (training fee)	£250.00	£0.00
PKF Littlejohn LLP (external audit fee)	£960.00	£160.00
North Northants Council (business rates for October)	£289.00	£0.00
S & A Corby Hotels (catering fee for training day)	£179.55	£0.00

To approve the following payments :

R Raj (September expenses)	£43.90	£0.00
M Reuby (Expenses for Ukraine hub event)	£200.00	£0.00
A McDaid (September expenses)	£39.34	£0.00
North Northants Council (electricity re-charge for quarter)	£53.88	£8.98
<i>Environmental prize awards (bamboo stationery)</i>	<i>£194.97</i>	<i>£0.00</i>

<i>Logo re-work for environment committee</i>	£200.00	£0.00
<i>NCALC climate change conference 2 delegates</i>	£110.00	£22.00

RECEIPTS

HMRC (VAT re-claim for period 1.12.21-31.3.22)	£9260.01	£0.00
North Northants Council (half year precept)	£157,000.00	

170/22 INTERNAL CONTROL CHECK

To note the internal control check for the period 1st April 2022-30th June 2022 carried out by Cllr Armour and to schedule for the period 1st July 2022-30th September 2022.

171/22 BUDGET MONITORING REPORT AND BANK RECONCILIATION REPORT

To receive the budget monitoring and bank reconciliation for the period ending 30th September 2022.

172/22 STUDY TOUR

The Town Council has been invited to attend a study tour in January with another Town Council arranged by Northants CALC and can send three delegates (recommended Leader and Deputy Leader) and the Town Clerk. To resolve to delegate organisation of the trip to the Town Clerk with the guidance of Northants CALC.

173/22 POLICIES

To resolve to adopt the following policies :

- Draft publication scheme
- Vexatious complaints policy
- Sponsorship Policy

174/22 LOCATION OF FOSL14 ENGINE

The Finance committee previously approved a grant application on behalf of the FOSL14 engine group with the condition the engine is sited in Corby. To discuss and resolve action to locate a site.

175/22 DRAFT BUDGET FOR PERIOD 2023/4

To discuss the first draft budget for the period 2023/4

176/24 FUNDS TRANSFER TO ADDITIONAL TOWN COUNCIL ACCOUNT AND UPDATE RE BANKING ARRANGEMENTS

To resolve to transfer the total sum of £85,000.00 to an additional account opened for Town Council use in accordance with FSCS compensation scheme limits and receive an update from the Clerk regarding banking arrangements.



177/24 ITEMS OF DISCUSSION AND DATES OF NEXT MEETINGS