

# CORBY TOWN COUNCIL

Town Mayor – Cllr Lawrence Ferguson

Town Clerk – F Ryan

Web site <http://www.corbytowncouncil.gov.uk>

E-mail: [clerk@corbytowncouncil.gov.uk](mailto:clerk@corbytowncouncil.gov.uk)

Phone : 01536 697561

All members of the Finance and Resources Committee are summoned to attend a meeting of the committee at Beanfield Neighbourhood Centre, Corby on **Tuesday 7<sup>th</sup> December 2021 at 7pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Signed:

*Felicity Ryan*

Felicity Ryan

Town Clerk & Proper Officer

1<sup>st</sup> December 2021

## AGENDA

### **99/21 APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence

### **100/21 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA**

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

### **101/21 PUBLIC PARTICIPATION**

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting.)

### **102/21 MINUTES**

To approve the minutes of the previous meeting held on Monday 11<sup>th</sup> October 2021

### **103/21 PAYMENTS FOR APPROVAL**

<b>Payee</b>	<b>Amount</b>	<b>VAT Included</b>
Corby RBL Poppy Appeal (Wreath)	£25.00	£0.00
Beanfield Community Association (Hall hire 1/9/21)	£22.00	£0.00
F Ryan – Town Clerk (Salary for October)	£2094.86	£0.00
North Northamptonshire Council (Hazelwood Hall hire 8/11/21)	£27.00	£0.00
North Northamptonshire Council (Hazelwood Hall hire 15.11.21)	£27.00	£0.00
F Ryan (Clerk expenses October – November 2021)	£101.27	£0.00
F Ryan (Salary for November)	£2412.60	£0.00
Office furniture online (office chair)	£96.00	£16.00
Northants CALC (Annual Subscription and DPO fee)	£6,657.22	£0.00
Northants CALC (Planning nuts and bolts course)	£315.00	£0.00
L Carter (stationery expenses)	£64.28	£0.00

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BHIB Ltd (additional premium for fixed glass at office)	£56.00	£0.00
Northants CALC (Visioning Session training course)	£315.00	£0.00
BT (payment for broadband)	£40.74	£6.79
Northants CALC (Finance for Councillors)	£315.00	£0.00
Impact PR Xmas giveaways (Inv 2365)	£500.00	£100.00
Impact PR (inv 2364) selfie spot	£1500.00	£300.00
Impact PR (inv 2371) live events and fees	£1945.00	£389.00
Impact PR (inv2368) real reindeer sleigh and santa	£2495.00	£499.00
Impact PR (inv2369) Christmas craft workshops	£2385.00	£477.00
Impact PR (inv2370) 4 x street performers	£2175.00	£435.00
Focussed publications (advert to raise council profile)	£429.99	£85.99
Impact PR (inv 2373) outdoor posters and marketing	£1495.00	£299.00
Impact PR (inv 2372) gift guides	£1237.50	£1485.00
NCALC (Clerk services July)	£3000.00	£0.00
Impact PR (inv 2375) Research of products, liaison with stores, copywriting, design and distribution management	£2465.00	£2958.00
Impact PR (inv 2376) Print of £30,000.00 , A5 , 12 paged stitched booklets and delivery to 3 locations	£2395.00	£2874.00
<b>TOTAL</b>	<b>£34,591.46</b>	<b>£9,924.78</b>

To receive the report on the allocation of the Welcome Bank Fund.

### **104/21 TOWN COUNCILLORS GRANT APPLICATIONS**

To receive the grant applications received to date and to make awards if applicable.

### **105/21 INTERNAL CONTROL INSPECTION**

Cllr Lyn Buckingham attended and inspected the financial transactions to the period 30<sup>th</sup> September 2021.

### **106/21 TO FORMULATE A BUDGET FOR FINANCIAL YEAR 2022/23 FOR RECOMMENDATION TO FULL COUNCIL MEETING ON 10<sup>th</sup> JANUARY 2022.**

The budget has been prepared and circulated for consideration.

### **107/21 TO ADOPT THE FOLLOWING POLICIES AND STATUTORIY DOCUMENTS**

- **TRAINING PLAN**
- **TRANING STATEMENT OF INTENT**
- **ASSET REGISTER**
- **RESERVES FUND POLICY**
- **RISK MANAGEMENT POLICY STATEMENT**

### **108/21 HOLOCAUST MEMORIAL DAY**

To receive an update on proposed costs and venues.

### **109/21 ELECTION COSTS**

## **CORBY TOWN COUNCIL**

The election costs from April 2021 are awaited and are in the region of £50,000.00 from a projected cost of £35,000.00. NNC have offered the Council the ability to pay over two years if required.

### **110/21 COSTS FOR PRINTING FOR MARKET STALL EVENT**

To receive quotes for the printing of banners and flyers for the open event to be held 10<sup>th</sup>, 11<sup>th</sup> and 17<sup>th</sup> and 18<sup>th</sup> December.

### **111/21 MATTERS FOR INFORMATION OR DISCUSSION**

### **DATE OF NEXT MEETINGS**