



Town Mayor – Cllr Tafadzwa Chikoto

Town Clerk – F Ryan

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All members of the Finance and Resources Committee are summoned to attend a meeting of the committee at Weldon Room, Corby Cube, Corby NN17 0QG on **Tuesday 21st March 2023 at 6.00pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Signed:

Felicity Ryan

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Town Clerk & Proper Officer

16th March 2023

AGENDA

465/22 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

466/22 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

467/22 PUBLIC PARTICIPATION

(Members of the public are invited to address the Committee. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting.)

468/22 MINUTES

To approve the minutes for the Finance committee meeting held on 28th February 2023.



469/22 SMALL GRANT SCHEME APPLICATIONS

To receive the grant award recommendation report and make awards to the applications received

470/22 SCHEDULE OF PAYMENTS AND RECEIPTS

To receive and approve the list of payments made throughout the month in the attached schedule.

471/22 POLICIES FOR ADOPTION AND REVIEW

To adopt the following policies :

- Child Protection Policy
- Vulnerable Adult Protection Statement
- Lost children procedure
- DBS Policy

To review the following policies

- Operational Risk Assessment
- Bring your own device
- Internal controls policy (rec amendment)
- Complaints Procedure
- Privacy Policy
- Accessibility Statement

472/22 STRATEGIC PLAN

To agree to formulate draft strategic plan using the priorities outlined

473/22 MAYORS CHARITY ACCOUNT

To agree that a bank account be opened for the Mayors Charity and to delegate responsibility to the Clerk to action this with two signatories for all transactions

474/22 HR OUTSOURCING

To accept a quote in the sum of £420.00 + VAT to allow a provision of HR support to be outsourced.

475/22 INTERIM INTERNAL AUDIT REPORT

To receive and note the interim internal audit report

476/22 INTERNAL CONTROL CHECK

To receive the internal control check for the period from 1st October 2022 - 31st December 2022.

478/22 BUDGET MONITORING AND BANK RECONCILIATION

To receive the budget monitoring report and bank reconciliation for the period ending January 2023

479/22 ACCOUNTS AND AUDIT

- To receive the report regarding the Council VAT position and to act accordingly
- To agree to move from a receipts and payments accounting position to income and expenditure

480/22 KINGS CORONATION TEAPOT GRANTS

- To receive the report and to resolve that £2,000 is ring-fenced from the small grants pot in order that unconstituted smaller groups can celebrate the coronation

481/22 COUNCILLOR EMPOWERMENT FUND

- To discuss the Unitary Councillor Empowerment Fund and the Town Council's role in the overall administration

482/22 BANK ACCOUNT UPDATE

- To receive an update regarding banking applications

483/22 MATTERS FOR DISCUSSION AND DATES OF NEXT MEETING