

## CORBY TOWN COUNCIL

Minutes of the meeting of Corby Town Council Finance & Resources Committee held on 11<sup>th</sup> October 2021 at the Gretton Room, Corby Cube.

### PRESENT:

Cllr M Pengelly                      Cllr R Armour                      Cllr R Beeby                      Cllr Lyn Buckingham  
Cllr M Reuby                      Cllr M Keane

Also present: L Carter (Interim Town Clerk)  
F Ryan (Town Clerk)  
One member of the public

### 80/21 APOLOGIES FOR ABSENCE

It was **RESOLVED** to accept apologies from Cllr S Reilly (*in his absence Cllr Reuby chaired the meeting*).

### 81/21 TO RECEIVE DECLARATIONS OF INTEREST RELATED TO BUSINESS ON THE AGENDA

No declarations were made.

### 82/21 PUBLIC PARTICIPATION

No comments received.

### 83/21 MINUTES

It was **RESOLVED** to approve the minutes of the meeting held on Wednesday 1<sup>st</sup> September 2021.

### 84/21 PAYMENTS FOR APPROVAL

Payee	Amount	VAT Included
NCALC Clerking services Jun - Sept Inv 1463 &1555	£6,000	0
NCALC Internal Audit Fee Inv 1468	£560	0
NCALC Recruitment Support Inv 1532	£1446.80	0
NCALC Training R Beeby & R Newby ( <i>non attend</i> ) Inv1478	£76.00	0
NCALC Training – Off to a Flying Start	£315.00	0
Cloudy IT Monthly payment x3 (Inv 19924ab, 19925ab, 20027ab)	£437.94	£72.99
NNC – Office Service Charge Aug - Sept	£1091.28	£181.88
NNC - Office Service Charge Oct – Dec	£2370.95	£395.16
NNC – Hazelwood Neighbourhood Centre – room rental	£27.00	0
SLCC Clerk's Membership	£337.00	0
Interim Clerk Travel Expenses	£304.00	0
BT – First bill	£26.88	£4.48
R Beeby expenses for fact finding trip	£72.00	0
<b>TOTAL</b>	<b>£13,064.85</b>	<b>£654.51</b>

It was **RESOLVED** to approve the payments as listed.

The non -attendance at courses was discussed. It was **AGREED** that a formal training policy be adopted as soon as possible and any training would be agreed by the Finance Committee and booked through the Clerk.

### 85/21 DIRECT DEBITS

It was **RESOLVED** to authorise the following payments to be set up as direct debits and reviewed after two years:

- Cloudy IT (Microsoft Licensing and support) - £145.98 per month
- BT (Broadband supply to the office) - £33.95 per month

## CORBYS TOWN COUNCIL

### 86/21 BANK SIGNATORIES

It was **RESOLVED** that the two NCALC Officers are to be removed from the mandate and that Cllr Reuby be appointed as an additional signatory.

It was further **RESOLVED** that the Interim Town Clerk to remain on the mandate until the Clerks addition has been processed, when access will be removed.

### 87/21 TOWN COUNCILLOR'S GRANTS

It was **RESOLVED** to adopt the grants policy and guidelines as drawn save for the amendment to the requirement for match funding to state 'Details of any match funding is required'. This would not therefore prevent any smaller or start up groups applying to the grant fund. It was further **RESOLVED** for an application form to be drawn up for distribution and addition to the website.

### 88/21 WELCOME BACK FUND

The plan prepared by Corby Town Centre Management Team was circulated and approved by members, who offered their thanks and congratulations to the team for meeting the tight deadline. The ability to procure three quotes for this event due to the specifications and terms of the grant was waived as the town centre falls under one management team. It was **RESOLVED** that once NNC had approved the bid for £33,000.00 from the total allocation of £41,236.00 from the High Street Welcome Back Fund it would proceed with the Christmas Event as suggested in partnership with the Town Centre Management Team to deliver the event. The full grant allocation had to be spent by 31.3.2022.

### 89/21 COUNCILLOR TRAINING/CONFERENCES

It was **RESOLVED** to send the Clerk and one other Councillor to the NALC Future Communities Conference to be held on the 2<sup>nd</sup> December 2021 at a cost of £60.00 per delegate.

### 90/21 NNC COMMUNITY GRANTS

To be discussed at the next Finance meeting.

### 91/21 ADVERTISING

It was **RESOLVED** to take a full-page advertisement in the Corby Trader publicising Councillor's contact details at a cost of £181.00 per edition for three months. The Clerk was asked to enquire regarding the cost of a double page spread.

### 92/21 MATTERS FOR INFORMATION OR DISCUSSION

The Queens Green Canopy Event was discussed and an Agenda item would be placed on the next Full Council meeting to receive Cllr Lyn Buckingham's report on this course.

An Environmental Group was discussed and terms of reference were to be considered by those Councillors interested.

Meeting Closed 8pm

Date of next meeting - To be confirmed- possibly 22<sup>nd</sup> November at Danesholme.

Chair

Date